

MEMORANDUM

TO: Hazen Blodgett
FROM: Nancy Moore
DATE: December 8, 2011
RE: Reimbursement request

Pursuant to the town's Technology Allowance, I submit for approval paid invoices (totaling \$553.78, but requesting only the remaining balance of \$519.88) for the following:

Computer hardware	\$278.83
Internet service (\$54.99 x 5)	<u>274.95</u>
Total	\$553.78

Reimbursement request: \$519.88

You'll note that rather than submitting page 2 of the June 30, 2011, invoice, I have submitted page 1. This is due to the fact that I cannot locate page 2. However, the monthly service fee is the same.

Let me know if you have any questions. Thank you.

OfficeMax[®]

WORK WITH US[™]

OfficeMax #827
9920 MATTHEWS PARK DRIVE
MATTHEWS, NC 28105
(704) 844-9393

SALE

792980000896 \$259.99
CardScan v9 Executive

Transaction Savings

\$0.01 off \$0.01 purchas (\$0.01)
20286041111311

TOTAL SAVINGS (\$0.01)

SubTotal \$259.98
Tax 7.250% \$18.85
TOTAL \$278.83

\$278.83

Card number: [REDACTED]
Authorization [REDACTED]

MaxPerks Number [REDACTED]

29640576
0827 00001 04760 2 11/15/11
06:50:30 PM

Tell us about your shopping experience
and enter to win 1 of 5 prizes. Visit
www.officemax.com/store/survey
to enter and to view the terms and
conditions of entering the survey.

It's Black Friday Every Friday - Save
every Friday starting November 11. Sign up
at officemax.com/holiday

ORDER BY PHONE 1-877-OFFICEMAX
ORDER BY WEB www.officemax.com



windstream.

SUMMARY OF PAYMENTS AND ADJUSTMENTS

PAYMENTS -07/20/11 76.48 CR
 TOTAL PAYMENTS AND ADJUSTMENTS 76.48 CR

SUMMARY OF CURRENT CHARGES BY SERVICE PROVIDER

WINDSTREAM 70.27
 WINDSTREAM COMMUNICATIONS 5.75
 CURRENT CHARGES DUE 08/22/11 76.02

WINDSTREAM DETAIL OF CURRENT CHARGES

Service from 07/28/11 to 08/27/11
 Toll charge inquiries call 1-800-347-1991

SERVICES

1	BLOCK 9XX CALLS	.00	
1	BILLED NUMBER SCREENING	.00	
1	CL ID PER LN BLK RES FIRST	.00	
1	COMMUNITY CALLER	.00	
1	NON-PUBLISHED NUMBER	2.99	
1	GM PRICE FOR LIFE BUNDLE	54.99	
	TOTAL SERVICES		57.98

SURCHARGES AND OTHER FEES

ACCESS CHARGE PER FCC ORDER	6.50	
911 SERVICE	.60	
FEDERAL UNIVERSAL SERVICE FEE	.94	
SPCL SURCHRG TELECOM RELAY SVC	.11	
DEREGULATED ADMINISTRATION FEE	1.55	
TOTAL SURCHARGES AND OTHER FEES		9.70

TAXES

FEDERAL TAX	1.03	
STATE UTILITY TAX	1.56	
TOTAL TAXES		2.59

TOTAL WINDSTREAM CHARGES 70.27

WINDSTREAM COMMUNICATIONS DETAIL OF CURRENT CHARGES

Toll charge inquiries call 1-800-347-1991

SURCHARGES AND OTHER FEES

INTERSTATE SERVICE FEE	2.98	
FEDERAL UNIVERSAL SERVICE FEE	1.04	
TOTAL SURCHARGES AND OTHER FEES		4.02

TAXES

STATE UTILITY TAX	1.73	
TOTAL TAXES		1.73

TOTAL WINDSTREAM COMMUNICATIONS CHARGES 5.75

SERVICE PROVIDER(S)

Your InterLATA long distance carrier(s) are*:

WINDSTREAM COMMUNICATIONS 1-800-347-1991

Your IntraLATA long distance carrier(s) are*:

WINDSTREAM COMMUNICATIONS 1-800-347-1991

Your Local carrier is*:

WINDSTREAM NORTH CAROLINA, LLC 1-800-347-1991

* If you have multiple telephone numbers, further information concerning long distance carrier assignments for those additional lines are on record with your local business office.

Account number

Telephone number

Due date

August 22, 2011

REGULATORY PRESENTATION OF CURRENT CHARGES

The following summary presents your current charges by service type as defined by your state regulatory agency. Totals for each service type include applicable surcharges, fees and taxes.

BASIC LOCAL SERVICE	11.89
HIGH-SPEED INTERNET	54.99
TOLL SERVICE	5.75
NON-REGULATED SERVICE	3.39

TOTAL

76.02

IMPORTANT INFORMATION

BASIC SERVICE charges listed above are Regulated. Non-payment of these charges could result in disconnection of those services and may be subject to collection actions.

TOLL SERVICE charges listed above are Regulated. Non-payment of these charges could result in disconnection of those services and may be subject to collection actions, but will not result in the disconnection of basic local service.

Non-payment of the NON-REGULATED charges listed above may result in the disconnection of these services and may be subject to collection actions, but will not result in the disconnection of BASIC or TOLL (Regulated) SERVICE.

This bill includes charges for:

WINDSTREAM CUSTOMER MESSAGE

Important Information for Customers Paying by Check

Windstream may convert your payments by check to an electronic Automated Clearinghouse (ACH) debit transaction. The debit transaction will appear on your bank statement, although your check will not be presented to your financial institution or returned to you. This ACH debit transaction will not enroll you in any windstream automatic debit process and will only occur each time a check is received. Any resubmissions due to insufficient funds may also occur electronically.

Please be aware that all checking transactions will remain secure, and payment by check constitutes acceptance of these terms.

We value your business and appreciate you selecting Windstream as your telecommunications provider.

Windstream long-distance service is subject to Windstream Terms and Conditions. A complete listing is available at www.windstream.com.

SPEND LESS TIME PAYING YOUR BILL!

Windstream offers automatic payment options to make paying your bill easier. Set up AUTO PAY using your bank account or credit card. Both allow your Windstream payments to be drawn directly from your preferred account.

- No more stamps
- No more checks to write
- No more worrying about late payments

It's free and you can still receive your paper bill or go green with paperless billing. Register today at windstream.com/autopay or call Windstream Customer Service.

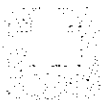
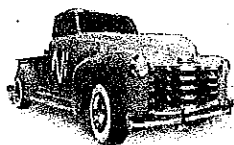
A late payment charge at the rate of 1 percent per month will apply to any balance unpaid 5 days after the due date.

A \$25.00 fee will be charged on all returned checks.

15797 7056052 031995 063189 00002/00002

windstream.

HIGH-SPEED INTERNET | PHONE | DIGITAL TV



REFER A FRIEND TO WINDSTREAM



© windstream.com/referafriend

Thank you
for your business.

If you are paying multiple Windstream accounts with one check, please include the remittance slip for each account and note the account numbers on the memo line of your check. Thank you.

Account number

Telephone number

Invoice date

June 30, 2011

For local billing inquiries please call 1-800-347-1991
MONDAY THROUGH FRIDAY 7:00 A.M. TO 7:00 P.M. (EST)
SATURDAY 8:30 A.M. TO 5:00 P.M. (EST)

NANCY LAFOND

MATTHEWS NC 28105-6634

Service At-A-Glance

Previous Bill	\$76.48
Payments/Adjustments Thru 06/28	\$76.48 CR
Amount Previously Due	\$0.00
Current Charges	\$76.48
Total Amount Due	\$76.48

Use of the Services constitutes your agreement to Windstream's Terms and Conditions maintained at www.windstream.com/terms, or you may request a copy by calling 866-445-3402. See "Windstream Customer Message" section on this bill for any recent changes to Windstream's Terms and Conditions. If you are a business customer with an existing contract, those contract terms will control.

Pay My Bill

On-line: For easy payments 24 hours a day, visit www.windstream.com.
In person: To find a retail store location near you, visit www.windstream.com/support.
By Mail: Send your check and payment slip to the address below.
By Phone: For automated payments or to speak to a representative, call 1-800-537-7755.

Detach and return this payment slip with your check payable to WINDSTREAM NORTH CAROLINA, LLC.

windstream.

ATTN: SUPPORT SERVICES
1720 GALLERIA BLVD
CHARLOTTE, NC 28270

>06960 7007775 001 092145

#BWNKMF

NANCY LAFOND

MATTHEWS NC 28105-6634

☐ Yes! I am interested in Windstream Broadband. Please contact me.

Account number

Telephone number

Due date

July 19, 2011

Amount Due

\$76.48

Payment enclosed

\$

777 060569207 4



WINDSTREAM
P O BOX 9001908
LOUISVILLE, KY 40290-1908

☐ Check here for address changes noted on reverse side.

7000777000000006056920781106280000000764831

92145-BRE, 356170-92145-0611

06960 7007775 013920 027839 00001/00002

windstream.

SERVICE PROVIDER(S)

Your InterLATA long distance carrier(s) are*:

WINDSTREAM COMMUNICATIONS 1-800-347-1991

Your IntralATA long distance carrier(s) are*:

WINDSTREAM COMMUNICATIONS 1-800-347-1991

Your Local carrier is*:

WINDSTREAM NORTH CAROLINA, LLC 1-800-347-1991

* If you have multiple telephone numbers, further information concerning long distance carrier assignments for those additional lines are on record with your local business office.

SUMMARY OF PAYMENTS AND ADJUSTMENTS

PAYMENTS	76.55 CR	
TOTAL PAYMENTS AND ADJUSTMENTS		76.55 CR

SUMMARY OF CURRENT CHARGES BY SERVICE PROVIDER

WINDSTREAM	70.53	
WINDSTREAM COMMUNICATIONS	5.99	
CURRENT CHARGES DUE 05/23/11		76.52

REGULATORY PRESENTATION OF CURRENT CHARGES

The following summary presents your current charges by service type as defined by your state regulatory agency. Totals for each service type include applicable surcharges, fees and taxes.

BASIC LOCAL SERVICE	12.03	
HIGH-SPEED INTERNET	54.99	
TOLL SERVICE	5.99	
NON-REGULATED SERVICE	3.51	
TOTAL		76.52

IMPORTANT INFORMATION

BASIC SERVICE charges listed above are Regulated. Non-payment of these charges could result in disconnection of those services and may be subject to collection actions.

TOLL SERVICE charges listed above are Regulated. Non-payment of these charges could result in disconnection of those services and may be subject to collection actions, but will not result in the disconnection of basic local service.

Non-payment of the NON-REGULATED charges listed above may result in the disconnection of these services and may be subject to collection actions, but will not result in the disconnection of BASIC or TOLL (Regulated) SERVICE.

This bill includes charges for:

WINDSTREAM DETAIL OF CURRENT CHARGES

Service from 04/28/11 to 05/27/11
Toll charge inquiries call 1-800-347-1991

SERVICES		
1	BLOCK 9XX CALLS	.00
1	BILLED NUMBER SCREENING	.00
1	CL ID PER LN BLK RES FIRST	.00
1	NC COMMUNITY CALLER-AUTO-RES	.00
1	NON-PUBLISHED NUMBER	2.99
1	6M PRICE FOR LIFE BUNDLE	54.99
	TOTAL SERVICES	57.98

SURCHARGES AND OTHER FEES

Account number

Telephone number

Due date

May 23, 2011

WINDSTREAM DETAIL OF CURRENT CHARGES (cont'd)

ACCESS CHARGE PER FCC ORDER	6.50	
911 SERVICE	.60	
FEDERAL UNIVERSAL SERVICE FEE	.97	
SPCL SURCHRG TELECOM RELAY SVC	.11	
DEREGULATED ADMINISTRATION FEE	1.55	
TOTAL SURCHARGES AND OTHER FEES		9.73

TAXES

FEDERAL TAX	1.03	
STATE UTILITY TAX	1.77	
TOTAL TAXES		2.80

OTHER CHARGES AND CREDITS

RATE CHANGE ADJUSTMENT/NONBASIC from 04/01/11 to 04/27/11	.02	
TOTAL OTHER CHARGES AND CREDITS		.02

TOTAL WINDSTREAM CHARGES		70.53
--------------------------	--	-------

WINDSTREAM CUSTOMER MESSAGE**Important Information for Customers Paying by Check**

Windstream may convert your payments by check to an electronic Automated Clearinghouse (ACH) debit transaction. The debit transaction will appear on your bank statement, although your check will not be presented to your financial institution or returned to you. This ACH debit transaction will not enroll you in any Windstream automatic debit process and will only occur each time a check is received. Any resubmissions due to insufficient funds may also occur electronically.

Please be aware that all checking transactions will remain secure, and payment by check constitutes acceptance of these terms.

We value your business and appreciate you selecting Windstream as your telecommunications provider.

Windstream long-distance service is subject to Windstream Terms and Conditions. A complete listing is available at www.windstream.com.

SPEND LESS TIME PAYING YOUR BILL!

Windstream offers automatic payment options to make paying your bill easier. Set up AUTO PAY using your bank account or credit card. Both allow your Windstream payments to be drawn directly from your preferred account.

No more stamps

- No more checks to write
- No more worrying about late payments
It's free and you can still receive your paper bill or go green with paperless billing. Register today at windstream.com/autopay or call Windstream Customer Service.

A late payment charge at the rate of 1 percent per month will apply to any balance unpaid 5 days after the due date.

A \$25.00 fee will be charged on all returned checks.

IMPORTANT INFORMATION REGARDING LIFELINE AND LINK-UP PROGRAMS

The North Carolina Utilities Commission and the Federal Communications Commission have established two programs to make telephone service more affordable. Under the programs, qualified low-income telephone customers receive a discount on the installation for new service and a discount on monthly local telephone service.

Link-Up includes a 50-percent discount, up to \$30, off the tariffed charges for installing telephone service at the customer's principle place of residence. Lifeline provides a monthly reduction of up to \$13.50 off the local telephone bill for low-income customers who have telephone service in their name.

19140 6920696 038281 076561 00002/00002

windstream.

Account number

Telephone number

Due date

April 18, 2011

SERVICE PROVIDER(S)

Your InterLATA long distance carrier(s) are*:

WINDSTREAM COMMUNICATIONS 1-800-347-1991

Your IntralATA long distance carrier(s) are*:

WINDSTREAM COMMUNICATIONS 1-800-347-1991

Your Local carrier is*:

WINDSTREAM NORTH CAROLINA, LLC 1-800-347-1991

* If you have multiple telephone numbers, further information concerning long distance carrier assignments for those additional lines are on record with your local business office.

SUMMARY OF PAYMENTS AND ADJUSTMENTS

PAYMENTS	76.55 CR	
TOTAL PAYMENTS AND ADJUSTMENTS		76.55 CR

SUMMARY OF CURRENT CHARGES BY SERVICE PROVIDER

WINDSTREAM	70.53
WINDSTREAM COMMUNICATIONS	6.02
CURRENT CHARGES DUE 04/18/11	76.55

REGULATORY PRESENTATION OF CURRENT CHARGES

The following summary presents your current charges by service type as defined by your state regulatory agency. Totals for each service type include applicable surcharges, fees and taxes.

BASIC LOCAL SERVICE	12.07
HIGH-SPEED INTERNET	54.99
TOLL SERVICE	6.02
NON-REGULATED SERVICE	3.47
TOTAL	76.55

IMPORTANT INFORMATION

BASIC SERVICE charges listed above are Regulated. Non-payment of these charges could result in disconnection of those services and may be subject to collection actions.

TOLL SERVICE charges listed above are Regulated. Non-payment of these charges could result in disconnection of those services and may be subject to collection actions, but will not result in the disconnection of basic local service.

Non-payment of the NON-REGULATED charges listed above may result in the disconnection of these services and may be subject to collection actions, but will not result in the disconnection of BASIC or TOLL (Regulated) SERVICE.

This bill includes charges for:

WINDSTREAM DETAIL OF CURRENT CHARGES

Service from 03/28/11 to 04/27/11
Toll charge inquiries call 1-800-347-1991

SERVICES	
1 BLOCK 9XX CALLS	.00
1 BILLED NUMBER SCREENING	.00
1 CL ID PER LN BLK RES FIRST	.00
1 NC COMMUNITY CALLER-AUTO-RES	.00
1 NON-PUBLISHED NUMBER	2.99
1 GM PRICE FOR LIFE BUNDLE	54.99
TOTAL SERVICES	57.98

SURCHARGES AND OTHER FEES

WINDSTREAM DETAIL OF CURRENT CHARGES (cont'd)

ACCESS CHARGE PER FCC ORDER	6.50
911 SERVICE	.60
FEDERAL UNIVERSAL SERVICE FEE	1.01
SPCL SURCHRG TELECOM RELAY SVC	.09
DEREGULATED ADMINISTRATION FEE	1.55
TOTAL SURCHARGES AND OTHER FEES	9.75
TAXES	
FEDERAL TAX	1.03
STATE UTILITY TAX	1.77
TOTAL TAXES	2.80
TOTAL WINDSTREAM CHARGES	70.53

WINDSTREAM CUSTOMER MESSAGE

Important Information for Customers Paying by Check

Windstream may convert your payments by check to an electronic Automated Clearinghouse (ACH) debit transaction. The debit transaction will appear on your bank statement, although your check will not be presented to your financial institution or returned to you. This ACH debit transaction will not enroll you in any Windstream automatic debit process and will only occur each time a check is received. Any resubmissions due to insufficient funds may also occur electronically.

Please be aware that all checking transactions will remain secure, and payment by check constitutes acceptance of these terms.

We value your business and appreciate you selecting Windstream as your telecommunications provider.

Windstream long-distance service is subject to Windstream Terms and Conditions. A complete listing is available at www.windstream.com.

SPEND LESS TIME PAYING YOUR BILL!

Windstream offers automatic payment options to make paying your bill easier. Set up AUTO PAY using your bank account or credit card. Both allow your Windstream payments to be drawn directly from your preferred account.

- No more stamps
- No more checks to write
- No more worrying about late payments

It's free and you can still receive your paper bill or go green with paperless billing. Register today at windstream.com/autopay or call Windstream Customer Service.

Attention Unlimited Customers

Unlimited Long Distance is intended for personal, residential voice calls only. Calling restrictions include, but are not limited to: business use, Internet services, telemarketing, auto-dialing, multi-party conferences, party or chat lines, adult entertainment lines, and voicemail/information services access. Calls to numbers identified to be in violation of these restrictions will be billed at \$0.10 per minute. If usage is inconsistent with residential voice calling, Windstream may restrict use or convert plan to Windstream 10.

Thank you for being a valued Windstream customer. We appreciate your business.

A late payment charge at the rate of 1 percent per month will apply to any balance unpaid 5 days after the due date.

A \$25.00 fee will be charged on all returned checks.

NOTICE OF TELECOMMUNICATIONS RELAY SERVICE (TRS) SURCHARGE INCREASE

Effective with telephone bills issued on or after April 1, 2011, the Telecommunications Relay Service (TRS) surcharge is \$0.11 per access line, per month. On February 2, 2011, the North Carolina Utilities Commission

12286 6872046 024573 049145 00002/00002